



## Northern CCG Joint Committee

12 March 2020 /2.00 – 2.50pm / The Durham Centre

### Part 1 - Meeting held in public

#### Present

| CCG members      |      |   |
|------------------|------|---|
| Joe Corrigan     | JC   | NHS Newcastle Gateshead CCG   |
| David Gallagher  | DG   | NHS Sunderland CCG  |
| David Hambleton  | DH   | NHS South Tyneside  |
| Neil O'Brien     | NO'B | NHS Darlington CCG<br>NHS Durham Dales, Easington and Sedgefield CCG<br>NHS Hartlepool and Stockton CCG<br>NHS North Durham CCG<br>NHS South Tees CCG |
| Boleslaw Posmyk  | BP   | NHS Darlington CCG<br>NHS Hartlepool and Stockton CCG   |
| Jon Rush (Chair) | JR   | NHS North Cumbria CCG   |
| Graham Syers     | GS   | NHS Northumberland CCG  |
| Irene Walker     | IW   | NHS North Tyneside CCG  |

#### In attendance

|                 |      |   |
|-----------------|------|---|
| Stephen Childs  | SC   | North of England Commissioning Support (NECS) |
| Sarah Golightly | SG   | NHS South Tyneside CCG                        |
| Dan Jackson     | DJ   | NHS Sunderland CCG                            |
| Kate O'Brien    | KO'B | NHS Northumberland CCG                        |
| Gillian Stanger | GSt  | North of England Commissioning Support (NECS) |
| Janet Walker    | JW   | South Tees NHS Foundation Trust               |

#### Members of the public

|                  |                       |
|------------------|-----------------------|
| Elizabeth Hughes | Abbott                |
| Debra Lunn       | Mölnlycke Health Care |
| Patrick Mayo     | Hartmann              |
| Natalie Royston  | Mölnlycke Health Care |

| Minutes   | Action |
|---|--------|
| <b>01 Welcome, apologies and declarations of conflicts of interest in relation to the agenda</b>  |        |
| <p>The Chair welcomed everyone to the meeting and introductions were made.</p> <p>Apologies were received from Mark Adams (NHS Newcastle Gateshead, North Tyneside and Northumberland CCGs), Nicola Bailey, ((NHS Darlington, Durham Dales, Easington &amp; Sedgefield, Hartlepool and Stockton, North Durham and South Tees CCGs), Mark Dornan (NHS Newcastle Gateshead CCG), Caroline Gitsham (South Tees CCG), Feisal Jassat (lay member), Charles Parker (NHS Hambleton, Richmond and Whitby CCG), Ian Pattison (NHS Sunderland CCG), Ken Readshaw (lay member) and David Rogers (North Cumbria CCG), Richard Scott (NHS North Tyneside CCG), Jonathan Smith (NHS Durham Dales, Easington and Sedgefield CCG), Matthew Walmsley (NHS South Tyneside CCG)</p> <p>The Committee's register of Interests was received.</p> |        |

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| <p>The Chair noted that David Rogers (North Cumbria CCG) would be retiring at the end of March and, on behalf of the Committee, wished him well for the future.</p>  |                       |
| <p><b>02 Minutes and action log of previous meeting (9 January 2020)</b></p>   |                       |
| <p>The minutes of the meeting held on 9 January 2020 were accepted as an accurate record.<br/>The action log was updated.</p>  |                       |
| <p><b>03 Matters arising from the previous meeting (and action log)</b></p>  |                       |
| <p>There were no matters arising from the Minutes</p>  |                       |
| <p><b>04 Governance update</b></p>   |                       |
| <p><b>04.1 Appointment of lay members</b><br/>Expressions of interest in these roles have been invited with a closing date of 19 March 2020. Informal interviews will, where necessary, potentially be held on 7 April 2020 but this may be subject to change.</p> <p><b>04.2 Appointment of Chair</b><br/>The Chair noted he had been appointed as Chair of North Cumbria CCG for a further two years wef 1 April 2020.</p> <p><b>Decision: to defer considering the appointment of the Chair of the Joint Committee until the 14 May 2020 meeting.</b></p> <p><b>04.3 Terms of Reference (ToR)</b><br/>The ToR would need to be amended to reflect changes to statutory CCG structures and the Chair asked for views in relation to future voting arrangements (i.e. whether this should remain as unanimous and be one vote/one organisation or whether voting should be per capita to the size of the CCG population).<br/><br/>There was general support that current voting arrangements should continue going forward – unanimous by one vote per organisation.</p> <p><b>Decision: revised ToR to be submitted to the next meeting of the Committee</b></p>  | <p>Chair/<br/>GSt</p> |
| <p><b>05 Provision of Medication for Localised Community Outbreaks of Influenza in the Out of Season Period</b></p>  |                       |
| <p>Janet Walker (JW) presented the paper which covered the options for a collective approach to the provision of medicines once patients have been assessed for antivirals within an 'out of season' outbreak, by the CCG nominated provider.</p> <p>It was noted that across the ICS area this assessment would be done by a range of different types of healthcare professions including nurse prescribers and GPs. There had been a mixed approach to commissioning the medication supply in the ICS area and these had often been in response to outbreaks that had happened in a care home setting. As a result, there are a number of different systems already in place and there would therefore be benefit from streamlining into a single process which would allow central co-ordination and the ability to draw on supplies across the whole ICS areas if the need arose due to multiple outbreaks, This does not cover the specific treatment choices across North east and North Cumbria for influenza..</p> <p>In relation to the assessment of care home patients in the event of an outbreak, the point was made that advanced care plans should contain reference as to whether antivirals would be appropriate as a good starting point.</p> <p><b>Decision: to support the Medical Directors to implement the following recommendations:</b></p> |                       |

|  |       |
|--|-------|
| <ol style="list-style-type: none"> <li>1. that the management of localised community outbreaks of influenza in the out of season period is a “system wide” issue rather than just primary care (as increased cases in primary care will have a detrimental impact on admissions)</li> <li>2. the use of Patient Specific Directions rather than Patient Group Directions</li> <li>3. to widening discussions with secondary care colleagues to see how trusts could be used as a hub for holding stock (with a view to having one per ICP area)</li> <li>4. to enable resilience, agree to the principle of a single process so any hub can support an outbreak anywhere in the Integrated Care System (ICS).</li> <li>5. to work with the Public Health England (PHE) to agree the use of their stock as part of the initial response to a suspected outbreak, with agreement that this will be replaced if used.</li> </ol> <p>JW agreed to speak to Charles Parker about the recommendations as these would not apply to Hambleton Richmond and Whitby CCG.</p> | JW    |
| <b>06 Questions from members of the public relating to specific items on the agenda</b>  |       |
| There were no questions from members of the public.  |       |
| <b>07 Any Other Business</b>   |       |
| <b>07.1 Academic Health Science Network (AHSN) vacancy</b>   |       |
| <p>DG noted that the AHSN had three seats for commissioners (currently held by David Gallagher, Mark Dornan with one vacancy). As the Network was currently undergoing a governance review, DG/MD would report back to the Joint Committee in two months as to whether the third vacancy seat would need to be filled.</p>   | DG/MD |

**Representatives of the press and other members of the public were excluded from part 2 of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (Section 1 (2)) Public Bodies (Admission to Meetings) Act 1960**

**Date and time of next meeting:**

**Thursday 14<sup>th</sup> May 2020  
2.00pm  
The Durham Centre**

## Joint CCG Committee for Cumbria and the North East – Action log (completed actions shown in be greyed out section)

|   | Date of Action | Action captured  | Owner        | Timescale   | Progress                    | Outcome  |
|---|----------------|--|--------------|-------------|-----------------------------|----------|
| 1 | 9.1.20         | <b>Lay members</b><br>Set up appropriate selection process for the appointment of two new lay members.   | Chair/GSt    | asap        | ongoing                     | Complete |
| 2 | 12.3.20        | <b>Terms of Reference</b><br>To be amended for submission to May 2020 meeting  | Chair/GSt    | May meeting | On agenda September meeting |          |
| 3 | 12.3.20        | <b>Academic Health Science Network (AHSN) vacancy</b><br>Report back to the Committee once the governance review is complete   | DG/MD        |             |                             |          |
| 4 | 12.3.20        | <b>Provision of Medication for Localised Community Outbreaks of Influenza in the Out of Season Period</b><br>Speak to Charles parker re recommendations to be implemented insofar as they would not apply to HRW | Janet Walker | asap        |                             |          |

## Completed actions

|                          | Date of Action | Action captured  | Owner | Timescale | Progress          | Outcome  |
|--------------------------|----------------|--|-------|-----------|-------------------|----------|
| <b>Completed actions</b> |                |  |       |           |                   |          |
| 1                        | 9.1.20         | <b>Use of antivirals for flu prophylaxis and treatment</b><br>To co-ordinate a decision making tool and out of season response for the CCG's | DG    | 12.3.20   | On agenda 12.3.20 | Complete |
|                          |                |  |       |           |                   |          |