

**NHS Darlington Clinical Commissioning Group
and
NHS Hartlepool and Stockton-on-Tees Clinical Commissioning Group
Primary Care Commissioning Committee Meeting In-Common In-Public
Tuesday 11th September 2018 at 2.00pm
Venue: Boardroom, Billingham Health Centre, Billingham**

Time	Item No.	Item	Attached or Verbal	Presented By	Page No
14:00	1.1	Apologies for absence	Verbal	All	
14:02	1.2	Declaration of Interests	Verbal	All	3
14:05	1.3	Pre Critique of the meeting	Verbal	Hilary Thompson	
Items in Common					
14:10	2.1	Unconfirmed Minutes of the NHS Hartlepool and Stockton CCG and NHS Darlington CCG Primary Care Commissioning Committee In-Common meeting held on Tuesday 10 th April 2018.	Attached	Hilary Thompson	7
-	2.2	Action Log	Attached	Hilary Thompson	11
14:15	2.3	Primary Care Transformation Update	Presentation	Emma Joyeux / Sue Prout	
14:35	2.3	Any Other Business	Verbal	Hilary Thompson	
NHS Hartlepool and Stockton-on-Tees CCG Items					
14:40	3.1	Unconfirmed Minutes of the NHS Hartlepool and Stockton Primary Care Commissioning Committee meeting held on Tuesday 10 th April 2018	Attached	Hilary Thompson	12
-	3.2	Action Log	Attached	Hilary Thompson	14
14:45	3.3	Any Other Business	Verbal	Hilary Thompson	
NHS Darlington CCG Items					
14:50	4.1	Unconfirmed Minutes of the NHS Darlington CCG Primary Care Commissioning Committee In-Common meeting held on Tuesday 10 th April 2018.	Attached	Andie Mackay	15
-	4.2	Action Log	Attached	Andie Mackay	17
14:55	4.3	Post Critique of the Meeting	Verbal	Andie Mackay	
14:57	4.4	Any Other Business	Verbal	Andie Mackay	
Date and Time of Next Meeting: 9 th October at 3.30pm in the Ground Floor Meeting Rooms 1&2, Dr Piper House, Darlington					

NHS HaST CCG Quoracy - No business shall be transacted at a meeting unless 3 members are present including the following:-

- (a) Chair or Vice-Chair
- (b) CCG Chief Officer &/or Chief Clinical Officer or Chief Finance Officer
- (c) Clinician

Voting Members are Lay-member PPI [Chair], Lay Member [Vice-Chair], Chief Officer, Chief Finance Officer and Executive Nurse

NHS Darlington CCG Quoracy - No business shall be transacted at a meeting unless 3 members are present including the following:-

- (a) Chair or Vice-Chair

- (b) CCG Chief Officer&/or Chief Clinical Officer or Chief Finance Officer
- (c) Clinician

Voting members are Lay-member - Finance [Chair], Lay-member - PPI [Vice Chair], Secondary Care Doctor from the Governing Body, Chief Officer, Chief Finance Officer and Chief Nurse.

A recording will be made of this meeting to assist with the preparation of the minutes. This recording will be made on an encrypted device owned by the CCG and will be held securely for a maximum of three weeks before being deleted

Please note dial-in facilities will be available on request. Please contact the Committee Secretary at least an hour prior to the meeting to enable connection.

Contact for the meeting:

Scott Devlin, Committee Secretary

Tel: 01325 621414 or email NECSU.hastcorpgov@nhs.net

DARLINGTON CCG REGISTER OF INTERESTS 2017/18

NAME (forename)	NAME (Surname)	Position within, or relationship with, the CCG	Type of Interest	Description of Interest (including for indirect interests, details of the relationship with the person who has the interest). See attached guidance.	Date of interest from	DATE DECLARED	DATE UPDATED	ACTIONS TAKEN TO MITIGATE RISK	Member of Governing Body / Committee
Angela	Galloway	Darlington CCG Secondary Care Consultant	Financial Interest Non-Financial Professional Interest	Trustee for St Cuthbert's Hospice, Durham	Nov-15	02/01/2018	26/03/2018	No action required	Governing Body DCCG PCCC
Richard	Harker	GP - Quality Lead	Financial Interest Financial Interest	Partner at Whinfield Medical Practice GMC Performing assessments; medico-legal reports	May-15	21/06/2017	29/03/2018	Declaration to be made in relation to primary care involvement - To be excluded from decisions relating to primary care where direct conflict	Audit & Risk Committee Governing Body DCCG PCCC QPF Committee
Karen	Hawkins	Director of Commissioning and Transformation	Joint CCG Team	Nil	Apr-17	21/12/2017	15/03/2018	No action required	Finance Sub-Committee QPF Committee
Andrea	Jones	Chief Clinical Officer, Darlington CCG	Financial Interest Financial Interest Indirect	Chief Clinical Officer, HaST CCG Chief Clinical Officer, Darlington CCG Husband is an NHS Dentist in Middlesbrough who holds an NHS orthodontic contract in Middlesbrough	Sep-17	26/03/2018	03/04/2018	No action required	Governing Body
Andie	Mackay	Lay Member	Non-Financial Professional Interest Non-Financial Professional Interest	Officer for Stockton-on-Tees Borough Council. Construction and Facility Services Manager Currently a Lay Member for HaST CCG	Apr-17	26/06/2017	03/04/2018	Declaration to be made in relation to Stockton Borough Council involvement - To be excluded from decisions relating to primary care where direct conflict	Audit & Risk Committee Finance Sub-Committee Governing Body DCCG PCCC HaST PCCC QPF Committee
Diane	Murphy	Director of Nursing and Quality (Darlington CCG)	Non-Financial Professional Interest Non-Financial Professional Interest Financial	Advisor for Care Quality Commission Supporter of St Teresa's Hospice as a Fundraiser Member of the PCVC and Durham Constabulary Joint Audit Committee	01/04/2017 20/4/2018	23/05/2018	27/06/2018	1. Will not undertake any reviews in the Darlington area. 2. Declaration to be made in relation to St Teresa's Hospice and will not be including in decision making. 3. Declaration of any conflict when nay relevant business is discussed and exclusion from decision making if required.	Governing Body DCCG PCCC QPF Committee

Graeme	Niven	Chief Finance Officer	Non-Financial Professional Interest Joint CCG Team Financial Interest	Community Ventures (LIFT) Company - no payment received and represents the NHS Darlington CCG Interim CFO at South Tees CCG	Jan-17	02/02/2017	07/02/2017	No action required	Finance Sub-Committee Governing Body DCCG PCCC HaST PCCC QPF Committee
Michelle	Thompson	Lay Member for Public and Patient Involvement	Financial Interest Non-Financial Professional Interest	Chief Executive at Healthwatch Darlington and Healthwatch North Yorkshire	Jan-16	01/08/2018	03/08/2018	Declaration to be made in relation to Healthwatch - To be excluded from decisions relating to healthwatch where direct conflict	Audit & Risk Committee Governing Body DCCG PCCC QPF Committee Remuneration Committee
Ali	Wilson	Chief Officer	Financial Interest Non-Financial Personal Interest Non-Financial Professional Interest Non-Financial Professional Interest Non-Financial Professional Interest Non Financial Personal Interest	Chief Officer - NHS Darlington CCG Ad Astra Academy (Member) Chair of North East Leadership Academy - No payment received and represents the NHS Assembly Member for the Northern England Clinical Senate NECS Shadow Customer Board Son works for BUPA in Legal Department	Apr-17	26/03/2018	29/03/2018	No action required	Council of Members Finance Sub-Committee Governing Body Members Assembly HaST PCCC DCCG PCCC

HARTLEPOOL AND STOCKTON-ON-TEES CCG REGISTER OF

NAME (forename)	NAME (Surname)	Position within, or relationship with, the CCG	Type of Interest	Description of Interest (including for indirect interests, details of the relationship with the person who has the interest). See attached guidance.	Date of interest from	DATE DECLARED	DATE UPDATED	ACTIONS TAKEN TO MITIGATE RISK	Member of a committee
Jean	Golightly	Director of Nursing and Quality	Financial Interest	Director of Nursing and Quality for NHS South Tees CCG	Apr-13	09/04/2018	27/06/2018	No action required	Finance Sub-Committee Governing Body QPF Committee
			Non Financial Professional	Governor of Middlesbrough College	Sep-17				
Saleem	Hassan	Governing Body GP Member	Non Financial	GP Partner at Woodlands Family Medical Centre	Oct-16	02/01/2018	15/03/2018	Declaration to be made in relation to HASH and primary care involvement - To be excluded from decisions relating to primary care where direct conflict	Finance Sub-Committee Governing Body QPF Committee
			Non Financial	HASH GP Federation Remuneration Committee Member	Oct-16				
			Non Financial	ELM GP Federation sessional GP					
			Non-Financial	GP Partner at Cambridge Medical Group in Middlesbrough					
Karen	Hawkins	Director of Commissioning and Transformation	Joint CCG Team	Nil	Apr-17	21/12/2017	15/03/2018	No action required	Finance Sub-Committee QPF Committee
Andrea	Jones	Chief Clinical Officer, Darlington CCG	Financial Interest	Chief Clinical Officer, HaST CCG	Sep-17	26/03/2018	03/04/2018	No action required	Council of Members Finance Sub-Committee
Andie	Mackay	Lay Member	Non Financial professional interest	Officer for Stockton-on-Tees Borough Council. Construction and Facility Services Manager	Sept-15	26/06/2017	03/04/2018	Declaration to be made in relation to SBC - Exclusion from meeting where direct conflict	Governing Body QPF Committee Finance Sub-Committee HaST PCCC
			Non Financial professional interest	Currently a Lay Member for Darlington CCG with responsibility for finance	2012				
Graeme	Niven	Chief Finance Officer	Non-Financial Professional Interest	Community Ventures (LIFT) Company - no payment received and represents the NHS		02/02/2017	29/03/2018	No action required	Finance Sub-Committee Governing Body HaST Remuneration Committee QPF Committee
			Joint CCG Team	Darlington CCG	Jan-17				
			Financial Interest	Interim CFO at South Tees CCG	March-18				
Hilary	Thompson	Lay member for public and patient involvement	Non Financial professional interest	Board Member for Hartlepool Families First	Jan-16	02/01/2018	15/03/2018	No involvement with any contracting decisions with Hartlepool Families First	Governing Body A&R Committee HaST PCCC HaST Remuneration Committee

Nick	Timlin	Governing Body Member Locality Lead (Hartlepool)	Financial Interest	McKenzie Group Practice, Senior Partner	Oct-16	27/06/2017	14/08/2018	Declaration to be made in relation to HASH and primary care involvement - To be excluded from decisions relating to primary care where direct conflict	Finance Sub-Committee Governing Body QPF Committee
			Non Financial Professional	Royal College of Physicians, Associate Member of the faculty of Occupational Medicine	Oct-16				
			Non Financial Professional	Member of British Medical Association	Oct-16				
			Financial Interest	Durham and Tees Valley GP Training Scheme GP Trainer	Oct-16				
			Non Financial Professional	Practice is part of Hartlepool and Stockton Health limited (HASH)	Oct-16				
			Non Financial Personal	Partner Working for Alice House Hospuce	Aug-18				
			Non Financial Personal	Sister in Law works as Optician in Hartlepool	Aug-18				
Non Financial Personal	Brother retired optician	Aug-18							
Ali	Wilson	Chief Officer	Financial Interest	Chief Officer - NHS Darlington CCG	Apr-17	26/03/2018	29/03/2018	No action required	Council of Members Finance Sub-Committee Governing Body Members Assembly QPF Committee DCCG Primary Care Committee HaST CCG Primary Care Committee
			Non-Financial Personal Interest	Ad Astra Academy (Member)					
			Non-Financial Professional Interest	Chair of North East Leadership Academy - No payment received and represents the NHS					
			Non-Financial Professional Interest	Assembly Member for the Northern England Clinical Senate					
			Non-Financial Professional Interest	NECS Shadow Customer Board					
Non Financial Personal Interest	Son works for BUPA in Legal Department								



Darlington

Clinical Commissioning Group



**Hartlepool and
Stockton-on-Tees**

Clinical Commissioning Group

**Draft Minutes of the NHS Hartlepool and Stockton Clinical Commissioning Group and
Darlington Clinical Commissioning Group In-Common, Primary Care Commissioning
Committee **In Public****

**Held on Tuesday 10th April 2018 at 3.30pm
In the Board Room, Dr Piper House, Darlington, DL3 6JZ**

Present – Hartlepool & Stockton-on-Tees CCG

Mrs Hilary Thompson (Chair)	Lay Member – Patient and Public Involvement (HaST CCG)
Mr Graeme Niven	Chief Finance Officer (HaST & Darlington CCG), Interim Chief Finance Officer (South Tees CCG)
Mrs Karen Hawkins	Director of Commissioning and Transformation, (HaST & Darlington CCG)
Mrs Janice Foster	Chief Executive (Cleveland LMC)
Dr Andrea Jones	Chief Clinical Officer (HaST & Darlington CCG)

The meeting was quorate

Present – Darlington CCG

Mr Andie Mackay	Lay Member – Finance (Darlington CCG)
Mr Graeme Niven	Chief Finance Officer (HaST & Darlington CCG), Interim Chief Finance Officer (South Tees CCG)
Mrs Diane Murphy	Director of Nursing and Quality (Darlington CCG)
Mrs Karen Hawkins	Director of Commissioning and Transformation, (HaST & Darlington CCG)
Mrs Michelle Thompson	Lay Member – Patient and Public Involvement (Darlington CCG)
Dr Richard Harker	Locality Lead (Darlington CCG)
Dr Andrea Jones	Chief Clinical Officer (HaST & Darlington CCG)

The meeting was quorate

In Attendance

Mrs Jennifer Long	Primary Care Assistant Contracts Manager (NHSE)
Mrs Emma Joyeux	Commissioning Lead – Primary Care (HaST & Darlington CCG)
Ms Karen Grundy	Healthwatch Stockton Manager – (Healthwatch Stockton-on-Tees)
Mr Scott Devlin	Committee Secretary (Minute Taker)

PC/78/17 Apologies for Absence

78.1 Apologies were received from:-

Ms Ali Wilson – Chief Officer (HaST & Darlington CCG)

Ms Jean Golightly – Director of Nursing and Quality (HaST CCG)
Mrs Sue Greaves – Head of Strategy and Commissioning (HaST & Darlington CCG)
Dr Saleem Hassan – Locality Lead – Stockton (HaST CCG)
Dr Nick Timlin – Locality Lead – Hartlepool (HaST CCG)
Dr Angela Galloway – Secondary Care Doctor (Darlington CCG)
Ms Kelly Wilson – Primary care Business Manager (NHSE)

PC/79/17 Declaration of Interest

79.1 No declarations were made at this point. Members were requested to inform the Chair if any become apparent throughout the duration of the meeting.

PC/80/17 Pre-critique of the meeting

80.1 The Chair of the meeting advised that the agenda was small and asked for a succinct discussion. Challenge without being personal and to please direct any comments and questions through the Chair.

PC/81/17 Unconfirmed minutes of the NHS Hartlepool and Stockton CCG and Darlington CCG Primary Care Commissioning Committee In-Common (Public) meeting held on Tuesday 16th January 2018.

81.1 The minutes were approved with the following amendments:

81.2 Mrs Michelle Thompson to be moved to the “present” section from the “in attendance” section.

81.3 Mrs Sue Greaves job title to be changed to Head of Strategy and Commissioning.

81.4 Dr Angela Galloway to be amended with the appropriate honorific.

81.5 PC/75.5/17

Amend text to “Members were advised that it was hoped that the Quarter 3, Primary Care assurance framework would be presented in February. The first report would be presented under the In-Committee part of the meeting.”

81.6 PC/75.7/17

Amend text to “Members were advised that there was no information on the effectiveness or uptake on those practices who had signed up to the Directed Enhance Services, although all should have signed up. It was observed that the information was available on an annual or quarterly basis; however quarter 1 of 2018/19 could provide a picture on the uptake.”

81.7 PC/75.10/17

Amend text to “A discussion took place in relation to benchmarking Primary Care across other CCG’s although the committee acknowledged this may only be relevant to some indicators.”

81.8 PC/75.12/17

Amend text to “It was agreed that as the contract information contained both commercial and personal information that could be attributed to a practice or an individual it would be relevant that future reports were reviewed in the In-Committee meeting to ensure there was not a breach of confidential data.”

PC/82/17 Action Log

82.1 There were no actions to update.

PC/83/17 GP International Recruitment Update

83.1 Mrs Joyeux updated the committee on the GP International Recruitment. Hartlepool & Stockton on Tees CCG is part of the North East model which has been established to streamline the approach to international recruitment, draw on regional expertise and make more effective use of resources e.g. a single procurement exercise.

83.2 NHS England has committed to recruiting 10 GPs across Hartlepool and Stockton on Tees. All practices across the localities of Hartlepool and Stockton on Tees have shown an interest in the project.

83.3 Mrs Lynne Blackburn is leading the project now for Hartlepool & Stockton on Tees and has been in touch with practices to identify potential vacancies that could be filled by an International recruit.

83.4 A programme board for the North East model has been established and several meetings have already taken place.

83.5 A recruitment company has now been assigned to recruit 152 GP's across the North East. These will be brought over in 16 cohorts of around 25 in stages throughout the two year project. Recruitment will start no later than April 2018. The project board will have the opportunity to meet the recruitment company on Wednesday 11th April 2018.

83.6 It is anticipated that the recruitment company will begin to identify GP's from the European Union by April 2018 and will undertake basic overseas screening to ensure that the GP's meet the relevant requirements . The requirements include a verification of qualifications and a good standard of the English language. The first stage of interviews will be a web based interview in their own country, comprising of a panel of Medical Directors, NHS England representatives and local GP's.

83.7 The second stage of the successful candidates will be a face to face interview taking place in June 2018 and July 2018 in the UK. Potential candidates will be offered a place on a taster weekend and will go through an intense process. Successful candidates will then receive a letter; they will have seven days to reply to accept to work in the North East and join the training programme.

83.8 Training via the Induction & Refresher programme could take between 6 -12 months from when the recruit arrives in the country. The first cohort could potentially be arriving in the UK in October 2018. The international GP's will choose which are in the North East to work in so it will be difficult to predict numbers for each area.

83.9 To supplement the regional approach and to support retention an 'Advisory Group' is being established in order to support the International GP's and their families in our area. The group will consist of Practice Managers, GP's and representatives from the LMC. It will be an opportunity to share knowledge and expertise, and provide and suggest solutions to any issues the GP's and their families may have.

83.10 Practice managers will be asked to form part of this group as we believe that their input and knowledge will be crucial to the project being successful by ensuring a warm and friendly welcome to the area. We also know that Practice Managers have experience

of welcoming international GP's. The feedback that we have received from practices has been positive and there has been a considerable amount of support for the project. In addition GP's who have moved from overseas and are now working in our area have offered to share their experiences to benefit and support the new GP's and the CCG's.

83.11 We are also in the process of setting up a social group of previous International GP's who have been working in the area and have been established for some time. These GP's can also be a support mechanism for the new International GPs. Mrs Joyeux advised the committee an Locality leads that if any GP's within your practice would be interested in joining this to please contact Mrs Blackburn

83.12 Mrs Foster advised the committee that it is important that time is maximised on this as this is now a regional scheme it is important to ensure candidates are aware of the area and the quality of the practices and CCG's supporting it. Time sensitivity was also stressed as if other areas can resolve issues around if the practice or CCG holds the employment contract candidates may just choose elsewhere.

83.13 Mrs Foster commented that there is a strong Spanish network in the locality as a previous scheme had been implemented in the area in the past. Dr Harker commented that a network was very quickly established then and it would be beneficial to do for this recruitment.

The Committee NOTED the report update.

PC/84/17 Any other Business

84.1 No further business was discussed at the meeting.

PC/85/17 Date and Time of Next Meeting

85.1 The next meeting is scheduled to take place on Tuesday 12th June at 3:30pm, In the Ground Floor Meeting Rooms 1&2, Dr Piper House, Darlington, DL3 6JL.

Signed: Date:

Mr Andie Mackay
Chair of the Darlington Primary Care Commissioning Committee

Signed: Date:

Mrs Hilary Thompson
Chair of the Hartlepool and Stockton Primary Care Commissioning Committee

NHS Hartlepool and Stockton-on-Tees CCG and NHS Darlington CCG PCCC Meeting In-Common In-Committee

Updated 1.9.2018

Action number	Date of meeting	Subject	Action	Due date	Comments	Date reviewed	Status

No Actions Outstanding

**Draft Minutes of the NHS Hartlepool and Stockton-on-Tees Clinical Commissioning Group
Primary Care Commissioning Committee **In Public****

**Held on Tuesday 10th April 2018 at 3.40pm
In the Board Room, Dr Piper House, Darlington, DL3 6JZ**

Present – Hartlepool & Stockton-on-Tees CCG

Mrs Hilary Thompson (Chair)	Lay Member – Patient and Public Involvement (HaST CCG)
Mr Andie Mackay	Lay Member – Finance (Darlington CCG)
Mr Graeme Niven	Chief Finance Officer (HaST & Darlington CCG), Interim Chief Finance Officer (South Tees CCG)
Mrs Karen Hawkins	Director of Commissioning and Transformation, (HaST & Darlington CCG)
Mrs Janice Foster	Chief Executive (Cleveland LMC)
Dr Andrea Jones	Chief Clinical Officer (HaST & Darlington CCG)

The meeting was quorate

In Attendance

Mrs Jennifer Long	Primary Care Assistant Contracts Manager (NHSE)
Mrs Emma Joyeux	Commissioning Lead – Primary Care (HaST & Darlington CCG)
Mrs Michelle Thompson	Lay Member – Patient and Public Involvement (Darlington CCG)
Dr Richard Harker	Locality Lead (Darlington CCG)
Mrs Diane Murphy	Director of Nursing and Quality (Darlington CCG)
Ms Karen Grundy	Healthwatch Stockton Manager – (Healthwatch Stockton-on-Tees)
Mr Scott Devlin	Committee Secretary (Minute Taker)

PC/72/17 Apologies for Absence

72.1 Apologies were received from:-

Ms Ali Wilson – Chief Officer (HaST & Darlington CCG)
Mrs Sue Greaves – Head of Strategy and Commissioning (HaST & Darlington CCG)
Dr Saleem Hassan – Locality Lead – Stockton (HaST CCG)
Dr Nick Timlin – Locality Lead – Hartlepool (HaST CCG)
Dr Angela Galloway – Secondary Care Doctor (Darlington CCG)
Ms Kelly Wilson – Primary Care Business Manager (NHSE)
Ms Jean Golightly – Director of Nursing and Quality (HaST CCG)

PC/73/17 Pre-critique of the Primary Care Commissioning Committee meeting

73.1 The Chair advised that the only item on the agenda is to approve the minutes of the meeting held on 16th January 2018.

PC/74/17 Unconfirmed minutes of the NHS Hartlepool and Stockton CCG Primary Care Commissioning Committee (Public) meeting held on Tuesday 16th January 2018.

74.1 The minutes were accepted as a true record and approved subject to the following amendment.

74.2 Wendy Stephens to be amended with the appropriate honorific.

PC/75/17 Date and Time of Next Meeting

75.1 The next meeting is scheduled to take place on Tuesday 12th June at 3:30pm, In the Ground Floor Meeting Rooms 1&2, Dr Piper House, Darlington, DL3 6JL.

Signed: Date:

Mrs Hilary Thompson
Chair of the Hartlepool and Stockton Primary Care Commissioning Committee

Hartlepool and Stockton-on-Tees 'Public' PCCCGC Action Log

Updated 1.9.2018

Action number	Date of meeting	Subject	Action	Responsible officer	Due date	Comments	Date reviewed	Status
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Darlington

Clinical Commissioning Group

Draft Minutes of the Darlington Clinical Commissioning Group, Primary Care Commissioning Committee **In Public**

Held on Tuesday 10th April 2018 at 3.50pm
In the Board Room, Dr Piper House, Darlington, DL3 6JZ

Present – Darlington CCG

Mr Andie Mackay (Chair)	Lay Member – Finance (Darlington CCG)
Mr Graeme Niven	Chief Finance Officer (HaST & Darlington CCG), Interim Chief Finance Officer (South Tees CCG)
Mrs Diane Murphy	Director of Nursing and Quality (Darlington CCG)
Mrs Karen Hawkins	Director of Commissioning and Transformation, (HaST & Darlington CCG)
Dr Richard Harker	Locality Lead (Darlington CCG)
Dr Andrea Jones	Chief Clinical Officer (HaST & Darlington CCG)
Mrs Michelle Thompson	Lay Member – Patient and Public Involvement (Darlington CCG)

The meeting was quorate

In Attendance

Mrs Jennifer Long	Primary Care Assistant Contracts Manager (NHSE)
Mrs Hilary Thompson	Lay Member – Patient and Public Involvement (HaST CCG)
Mrs Emma Joyeux	Commissioning Lead – Primary Care (HaST & Darlington CCG)
Mrs Janice Foster	Chief Executive (Cleveland LMC)
Ms Karen Grundy	Healthwatch Stockton Manager – (Healthwatch Stockton-on-Tees)
Mr Scott Devlin	Committee Secretary (Minute Taker)

PC/82/17 Apologies for Absence

82.1 Apologies were received from:-

Ms Ali Wilson – Chief Officer (HaST & Darlington CCG)
Mrs Sue Greaves – Head of Strategy and Commissioning (HaST & Darlington CCG)
Dr Saleem Hassan – Locality Lead – Stockton (HaST CCG)
Dr Nick Timlin – Locality Lead – Hartlepool (HaST CCG)
Dr Angela Galloway – Secondary Care Doctor (Darlington CCG)
Ms Kelly Wilson – Primary care Business Manager (NHSE)
Ms Jean Golightly – Director of Nursing and Quality (HaST CCG)

PC/83/17 Pre-critique of the Primary Care Commissioning Committee meeting

83.1 The Chair advised that the only item on the agenda is to approve the minutes of the meeting held on 16th January 2018.

PC/84/17 Unconfirmed minutes of the Darlington CCG Primary Care Commissioning Committee (Public) meeting held on Tuesday 16th January 2018.

84.1 The minutes were accepted as a true record and approved with the following amendments:

84.2 To move Mrs Michelle Thompson to the “Present” section from “In Attendance”.

84.3 To amend the job title of Mrs Sue Greaves to Head of Strategy and Commissioning (HaST & Darlington CCG)

84.4 Delete PC/80.1/17 as it was an inaccurate statement.

PC/85/17 Post-critique of the Primary Care Commissioning Committee meeting

85.1 The Chair thanked attendees for their attendance and input throughout the meeting.

PC/86/17 Date and Time of Next Meeting

86.1 The next meeting is scheduled to take place on Tuesday 12th June at 3:30pm, In the Ground Floor Meeting Rooms 1&2, Dr Piper House, Darlington, DL3 6JL.

Signed: Date:

Mr Andie Mackay
Chair of the Darlington Primary Care Commissioning Committee

Darlington CCG 'Public' PCCC Action Log

Updated 1.9.2018

Action number	Date of meeting	Subject	Action	Responsible officer	Due date	Comments	Date reviewed	Status
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