

**NHS Darlington Clinical Commissioning Group
 and
 NHS Hartlepool and Stockton-on-Tees Clinical Commissioning Group
 Primary Care Commissioning Committee Meeting In-Common
 In-Public**

**Tuesday 13th November 2018 at 2.00pm
 Venue: Boardroom, Billingham Health Centre, Billingham**

Time	Item No.	Item	Attached or Verbal	Presented By	Page No
14:00	1.1	Apologies for absence	Verbal	All	
14:02	1.2	Declaration of Interests	Verbal	All	3
14:05	1.3	Pre Critique of the meeting	Verbal	Hilary Thompson	
Items in Common					
14:10	2.1	Unconfirmed Minutes of the NHS Hartlepool and Stockton-on-Tees CCG and NHS Darlington CCG Primary Care Commissioning Committee In-Common meeting held on Tuesday 9 th October 2018.	Attached	Hilary Thompson	8
-	2.2	Action Log	Attached	Hilary Thompson	14
14:15	2.3	Summary of Investment in Primary Care	Attached	Sue Greaves	15
14:25	2.4	Primary Care Finance Update	Attached	Hannah Herron	26
14:35	2.5	Any Other Business	Verbal	Hilary Thompson	
NHS Hartlepool and Stockton-on-Tees CCG Items					
14:40	3.1	Unconfirmed Minutes of the NHS Hartlepool and Stockton-on-Tees Primary Care Commissioning Committee meeting held on Tuesday 9 th October 2018.	Attached	Hilary Thompson	30
-	3.2	Action Log	Attached	Hilary Thompson	32
14:45	3.3	Any Other Business	Verbal	Hilary Thompson	
NHS Darlington CCG Items					
14:50	4.1	Unconfirmed Minutes of the NHS Darlington CCG Primary Care Commissioning Committee In-Common meeting held on Tuesday 9 th October 2018.	Attached	Andie Mackay	33
-	4.2	Action Log	Attached	Andie Mackay	35
14:55	4.3	Any Other Business	Verbal	Andie Mackay	
Date and Time of Next Meeting: 11 th December 2018 at 2pm in The Old Exchange, Darlington, DL3 7DR					

NHS HaST CCG Quoracy - No business shall be transacted at a meeting unless 3 members are present including the following:-

- (a) Chair or Vice-Chair
- (b) CCG Chief Officer &/or Chief Clinical Officer or Chief Finance Officer
- (c) Clinician

Voting Members are Lay-member PPI [Chair], Lay Member [Vice-Chair], Chief Officer, Chief Clinical Officer, Chief Finance Officer and Executive Nurse

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- (a) Chair or Vice-Chair
- (b) CCG Chief Officer&/or Chief Clinical Officer or Chief Finance Officer
- (c) Clinician

Voting members are Lay-member - Finance [Chair], Lay-member - PPI [Vice Chair], Secondary Care Doctor from the Governing Body, Chief Officer, Chief Clinical Officer, Chief Finance Officer and Chief Nurse.

A recording will be made of this meeting to assist with the preparation of the minutes. This recording will be made on an encrypted device owned by the CCG and will be held securely for a maximum of three weeks before being deleted

Please note dial-in facilities will be available on request. Please contact the Committee Secretary at least an hour prior to the meeting to enable connection.

Contact for the meeting:

Scott Devlin, Committee Secretary

Tel: 01325 621414 or email hstccg.hastcorpgov@nhs.net

DARLINGTON CCG REGISTER OF INTERESTS 2018/19

NAME (forename)	NAME (Surname)	Position within, or relationship with, the CCG	Type of Interest	Description of Interest (including for indirect interests, details of the relationship with the person who has the interest). See attached guidance.	Date of interest from	DATE DECLARED	DATE UPDATED	ACTIONS TAKEN TO MITIGATE RISK
Angela	Galloway	Darlington CCG Secondary Care Consultant	Financial Interest Non-Financial Professional Interest	Trustee for St Cuthbert's Hospice, Durham	Nov-15	02/01/2018	26/03/2018	No action required
Richard	Harker	GP - Quality Lead	Financial Interest Financial Interest	Partner at Whinfield Medical Practice GMC Performing assessments; medico-legal reports	May-15	21/06/2017	29/03/2018	Declaration to be made in relation to primary care involvement - To be excluded from decisions relating to primary care where direct conflict
Karen	Hawkins	Director of Commissioning and Transformation	Joint CCG Team	HaST CCG	Apr-17	21/12/2017	15/03/2018	No action required
Andie	Mackay	Lay Member	Non-Financial Professional Interest Non-Financial Professional Interest	Officer for Stockton-on-Tees Borough Council. Construction and Facility Services Manager Currently a Lay Member for HaST CCG	Apr-17	26/06/2017	03/04/2018	Declaration to be made in relation to Stockton Borough Council involvement - To be excluded from decisions relating to primary care where direct conflict
Diane	Murphy	Director of Nursing and Quality (Darlington CCG)	Non-Financial Professional Interest Non-Financial Professional Interest Financial	Advisor for Care Quality Commission Supporter of St Teresa's Hospice as a Fundraiser Member of the PCVC and Durham Constabulary Joint Audit Committee	01/04/2017 20/4/2018	23/05/2018	27/06/2018	1. Will not undertake any reviews in the Darlington area. 2. Declaration to be made in relation to St Teresa's Hospice and will not be including in decision making. 3. Declaration of any conflict when nay relevant business is discussed and exclusion from decision making if required.
Graeme	Niven	Chief Finance Officer	Non-Financial Professional Interest Joint CCG Team Financial Interest	Community Ventures (LIFT) Company - no payment received and represents the NHS HaST CCG Interim CFO at South Tees CCG	Jan-17	02/02/2017	07/02/2017	No action required

Michelle	Thompson	Lay Member for Public and Patient Involvement	Financial Interest Non-Financial Professional Interest	Chief Executive at Healthwatch Darlington and Healthwatch North Yorkshire	Jan-16	01/08/2018	03/08/2018	Declaration to be made in relation to Healthwatch - To be excluded from decisions relating to healthwatch where direct conflict
Neil	O'Brien	Chief Clinical Officer / Accountable Officer	Financial Interest Financial Interest Financial Interest Indirect Interest Indirect Interest	Accountable Officer for Darlington CCG, South Tees CCG, Hartlepool & Stockton-on-Tees CCG, North Durham CCG and Durham Dales, Easington and Sedgfield CCGGP Partner at Cestria Health Centre, Chester-le Street Cestria provides intermediate level service in ear, nose and throat, dermatology and minor surgery and palpations. Cestria is a member of Chester-le-Street Health Ltd (GP Federation) Wife works at County Durham and Darlington NHS Foundation Trust (CDDFT)	01/10/2018 13/06/2016	16/10/2018	22/10/2018	Declare as required Will not be involved in any decisions relating to the Practice. Will not be involved in any decisions relating to the Practice. Will not be involved in any decisions relating to the Practice. Declare as required
Nicola	Bailey	Chief Officer	Financial Interest Financial Interest	Chief Officer for Darlington CCG, South Tees CCG and Hartlepool & Stockton-on-Tees CCG (Lead role) Chief Officer for North Durham CCG and Durham Dales, Easington and Sedgfield CCG	01/10/2018	10/10/2018	22/10/2018	Declare as required

HARTLEPOOL AND STOCKTON-ON-TEES CCG REGISTER OF INTERESTS 2018/19

NAME (forename)	NAME (Surname)	Position within, or relationship with, the CCG	Type of Interest	Description of Interest (including for indirect interests, details of the relationship with the person who has the interest). See attached guidance.	Date of interest from	DATE DECLARED	DATE UPDATED	ACTIONS TAKEN TO MITIGATE RISK
Jean	Golightly	Director of Nursing and Quality	Financial Interest	Director of Nursing and Quality for NHS South Tees CCG	Apr-13	09/04/2018	27/06/2018	No action required
			Non Financial Professional	Governor of Middlesbrough College	Sep-17			
Saleem	Hassan	Governing Body GP Member	Non Financial	GP Partner at Woodlands Family Medical Centre	Oct-16	02/01/2018	15/03/2018	Declaration to be made in relation to HASH and primary care involvement - To be excluded from decisions relating to primary care where direct conflict
			Non Financial	HASH GP Federation Remuneration Committee Member	Oct-16			
			Non Financial	ELM GP Federation sessional GP				
			Non-Financial	GP Partner at Cambridge Medical Group in Middlesbrough				
Karen	Hawkins	Director of Commissioning and Transformation	Joint CCG Team	Darlington CCG	Apr-17	21/12/2017	15/03/2018	No action required
Andie	Mackay	Lay Member	Non Financial professional interest	Officer for Stockton-on-Tees Borough Council. Construction and Facility Services Manager	Sept-15	26/06/2017	03/04/2018	Declaration to be made in relation to SBC - Exclusion from meeting where direct conflict
			Non Financial professional interest	Currently a Lay Member for Darlington CCG with responsibility for finance	2012			
Graeme	Niven	Chief Finance Officer	Non-Financial Professional Interest	Community Ventures (LIFT) Company - no payment received and represents the NHS		02/02/2017	29/03/2018	No action required
			Joint CCG Team	Darlington CCG	Jan-17			
			Financial Interest	Interim CFO at South Tees CCG	March-18			
Charles	Stanley	Governing Body Member (Secondary Care Consultant)	Indirect Interest	Instructed Independent Expert Witness (Child, Adolescent & Family Mental Health) Case Work for North East Courts related to public law processes	2007	28/12/2017	15/03/2018	No action required

Hilary	Thompson	Lay member for public and patient involvement	Non Financial professional interest	Board Member for Hartlepool Families First	Jan-16	02/01/2018	15/03/2018	No involvement with any contracting decisions with Hartlepool Families First
Nick	Timlin	Governing Body Member Locality Lead (Hartlepool)	Financial Interest	McKenzie Group Practice, Senior Partner	Oct-16	27/06/2017	14/08/2018	Declaration to be made in relation to HASH and primary care involvement - To be excluded from decisions relating to primary care where direct conflict
			Non Financial Professional	Royal College of Physicians, Associate Member of the faculty of Occupational Medicine	Oct-16			
			Non Financial Professional	Member of British Medical Association	Oct-16			
			Financial Interest	Durham and Tees Valley GP Training Scheme GP Trainer	Oct-16			
			Non Financial Professional	Practice is part of Hartlepool and Stockton Health limited (HASH)	Oct-16			
			Non Financial Personal	Partner Working for Alice House Hospice	Aug-18			
			Non Financial Personal	Sister in Law works as Optician in Hartlepool	Aug-18			
Neil	O'Brien	Chief Clinical Officer / Accountable Officer	Financial Interest	Accountable Officer for Darlington CCG, South Tees CCG, Hartlepool & Stockton-on-Tees CCG, North Durham CCG and Durham Dales, Easington and Sedgfield CCGGP	01/10/2018	16/10/2018	22/10/2018	Declare as required
			Financial Interest	Partner at Cestria Health Centre, Chester-le Street				Will not be involved in any decisions relating to the Practice.
			Financial Interest	Cestria provides intermediate level service in ear, nose and throat, dermatology and minor surgery and palpations.	13/06/2016			Will not be involved in any decisions relating to the Practice.
			Indirect Interest	Cestria is a member of Chester-le-Street Health Ltd (GP Federation)				Will not be involved in any decisions relating to the Practice.
			Indirect Interest	Wife works at County Durham and Darlington NHS Foundation Trust (CDDFT)				Declare as required

Nicola	Bailey	Chief Officer	Financial Interest	Chief Officer for Darlington CCG, South Tees CCG and Hartlepool & Stockton-on-Tees CCG (Lead role)	01/10/2018	10/10/2018	22/10/2018	Declare as required
			Financial Interest	Chief Officer for North Durham CCG and Durham Dales, Easington and Sedgfield CCG				

**Draft Minutes of the NHS Hartlepool and Stockton-on-Tees Clinical Commissioning Group and
NHS Darlington Clinical Commissioning Group Primary Care Commissioning Committees In-
common**

In Public

**Held on Tuesday 9th October 2018 at 2.00pm
In the Ground Floor Meeting Rooms 1&2, Dr Piper House, Darlington, DL3 6JL**

Present – Hartlepool & Stockton-on-Tees CCG

Mrs Hilary Thompson (Chair)	Lay Member – Patient and Public Involvement
Mr Andie Mackay	Lay Member – Finance
Mrs Nicola Bailey	Chief Officer
Mr Graeme Niven	Chief Finance Officer
Mrs Karen Hawkins	Director of Commissioning and Transformation
Ms Jean Golightly	Director of Nursing and Quality

The meeting was quorate

Present – Darlington CCG

Mr Andie Mackay	Lay Member - Finance
Mrs Nicola Bailey	Chief Officer
Mr Graeme Niven	Chief Finance Officer
Mrs Karen Hawkins	Director of Commissioning and Transformation

The meeting was not quorate

In Attendance

Mrs Jennifer Long	Primary Care Assistant Contracts Manager - NHSE
Ms Hannah Herron	Finance Manager - NHSE
Mrs Emma Joyeux	Commissioning Lead – Primary Care - HaST & Darlington CCG
Mrs Sue Greaves	Head of Primary Care Commissioning & Strategy – HaST and Darlington CCG
Mr Scott Devlin	Committee Secretary (Minute Taker)

Members of the Public In Attendance

Mr Alex Metcalfe	Democracy Journalist – Evening Gazette
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PC/17/18 Apologies for Absence

17.1 Apologies were received from:-

Dr Neil O'Brien – Chief Clinical Officer (Accountable Officer, HAST & Darlington CCG)
Dr Saleem Hassan – Locality Lead – Stockton (HaST CCG)
Dr Nick Timlin – Locality Lead – Hartlepool (HaST CCG)

Dr Angela Galloway – Secondary Care Doctor (Darlington CCG)

Mrs Michelle Thompson – Lay Member – Patient and Public Involvement, (Darlington CCG)

Dr Richard Harker – Locality Lead (Darlington CCG)

Mrs Diane Murphy – Director of Nursing and Quality (Darlington CCG)

PC/18/18 Declaration of Interest

18.1 No declarations were made at this point. Members were requested to inform the Chair if any become apparent throughout the duration of the meeting.

PC/19/18 Pre-critique of the meeting

19.1 The Chair of the meeting advised that the agenda was small and asked for a succinct discussion and to please direct any comments and questions through the Chair.

19.2 The Chair advised that Darlington CCG was not quorate due to a clinician not being present at the meeting. The Chair advised that all items to be discussed at the meeting are for discussion and no items would need a decision.

PC/20/18 Unconfirmed minutes of the NHS Hartlepool and Stockton-on-Tees CCG and Darlington CCG Primary Care Commissioning Committees In-Common (Public) meeting held on Tuesday 11th September 2018.

20.1 The minutes were APPROVED with the following amendments:

20.2 PC/14.22/18
To add the wording “with appointment times.” to the end of the minute.

20.3 PC/14.24/18
To correct the spelling to “additional provision”

PC/21/18 Action Log

21.1 There were no actions to update.

PC/22/18 Annual Cycle of Business

22.1 Mrs Greaves presented the Annual Cycle of Business to the Committees. The Chair commented that the date on the top of the document was related to 2017/2018 and not this current year. Mrs Greaves assured the Committees that the document was correct and the incorrect date is an oversight.

22.2 Mrs Hawkins advised the committees that the Annual Cycle of Business has already been seen and approved in the In Committee meeting and is only for information and transparency at today's public meeting. Mrs Hawkins advised this is the result of a review of In Committee meetings and to update these items in public.

22.3 Mrs Greaves advised that she would liaise with the Committee Secretary to ensure the information is correct and any corrections made be accurate. The Chair requested that this be represented to the committees at the next meeting.

(ACTION: PC/1/18 Mrs Greaves, Mr Devlin)

The Primary Care Committees DEFERRED the item until the November meeting.

PC/23/18 Terms of Reference

- 23.1 Mrs Greaves presented the Terms of Reference to the Committees. Mrs Greaves advised the Committees that the paper has been seen and approved at a previous In Committee meeting and approved via the Governing Bodies in May 2018.
- 23.2 Mrs Hawkins advised that due to the change in accountability this may need to be reviewed. Mrs Bailey informed the committees that if the membership is the same there was potential for Dr O'Brien to aid in the quoracy due to being an un-conflicted clinician but advised that this would need to be checked in relation to Dr O'Brien retaining his Chief Clinical Officer status for the 5 collaborating CCGs or if this only applied to North Durham CCG. Mrs Greaves would discuss this with Mrs Bailey.

(ACTION: PC/2/18 Mrs Greaves, Mrs Bailey)

- 23.3 Ms Golightly suggested that the Director of Nursing role be looked at as currently Directors of Nursing for both HaST and Darlington CCGs are expected to attend whereas it may be beneficial if there was consideration that only one is required to attend in that role.

PC/24/18 Assurance Framework

- 24.1 Mrs Joyeux advised the committees that in February 2018 the CCG communicated about the implementation of a new Primary Care Assurance Framework which was designed by NHS England to support commissioners to drive up quality and develop good quality services for patients, by working with individual practices to develop a shared vision of what good quality primary care practice looks like.
- 24.2 This is being implemented by the CCG in the most pragmatic way possible, as a way of identifying practices that may require support to improve on the delivery of primary medical care services. Any areas highlighted for improvement are done so in order to determine any support requirements and to share best practice. Mrs Joyeux explained that since implementation revised guidance has been released by NHS England resulting in a refined process.
- 24.3 Mrs Joyeux explained that the revised process has been developed by the CCG Local Quality Group alongside GP representation at the group and the CCG Director of Nursing.
- 24.4 Mrs Joyeux advised that the process remains in three stages with refinements to the level 2 trigger looking at possible interventions based on soft intelligence and data being looked at.
- 24.5 The Primary Care Assurance process is an iterative process which will continue to develop as more relevant and timely data and soft intelligence becomes made available to the Local Quality Group. Any significant changes to the process in the future will be re-communicated. Mrs Joyeux advised that the CCG feels it is important to work through this process together with practices to understand how we can ensure that any areas highlighted for improvement are done so in order to determine any support requirements and to share best practice with feedback and open communication beneficial to both practices and the CCG.

The Primary Care Committees NOTED the revised Primary Assurance process

PC/25/18 Annual Reports

- 25.1 Mrs Greaves advised that the Annual Report had been presented to a previous In Committee meeting and is presented today for information.
- 25.2 Mrs Greaves informed the committees that it is a requirement that the CCG produces a yearly report which reflects what the CCG has done in the previous year and to also provide assurance to the Governing Bodies of the work that the Committees have undertaken in line with duties set out in the terms of reference. Mr Niven advised that the Annual Report has been presented at Governing Body in a public arena.

The Primary Care Committees NOTED the Annual Reports

PC/26/18 Primary Care Finance Update

- 26.1 Ms Herron presented the Primary Care Finance Update using Month 5 financial data.
- 26.2 *HaST CCG*
Currently there is a £204K underspend which is due to the release of uncommitted contingency reserve. There is a further £283K of reserves after the GP contract uplift has been funded.
- A 1% uplift has been applied to the sickness and maternity payments which has also been funded in presented budgets however at the end of the 2017/2018 financial year increased activity is being seen on this budget resulting in increased risk of additional costs for 2018/2019.
- 26.3 *Darlington CCG*
The Overspend on GMS is due to the increased uplift on global sum (£88.96) and has caused a £35K pressure which has been offset by a reduction on PMS transition funding.
- Contingency reserves have been used to cover the uplift on contract so is now £0. £56K of reserves remaining is to cover reduced funding for GPFV because of indemnity costs being covered by NHS England.
- A 1% uplift has been applied to the sickness and maternity payments which has also been funded in presented budgets however at the end of the 2017/2018 financial year increased activity is being seen on this budget resulting in increased risk of additional costs for 2018/2019.
- 26.4 Mrs Hawkins commented that there have been a number of investments in Primary Care in 2018/2019 and assured the committees that continued investment is planned for 2018/2019. Mrs Hawkins advised that an overview in relation to the five year forward view would be brought to the committees looking at planned investments.

(ACTION: PC/3/18 Mrs Hawkins)

26.5 The Chair asked why there has been an increase in maternity payments. Ms Herron advised the committees that there has been an uplift in locum cover and due to the risk share in the Cumbria and North East there has been increase.

The Primary Care Committees NOTED the Finance Reports.

PC/27/18 Quarterly GP International Recruitment

27.1 Mrs Greaves advised she would present the item due to Mrs Linstead being stuck in traffic.

27.2 Mrs Greaves advised that this is a quarterly progress update on the North East International GP Recruitment programme. Background was provided in to the purpose of the programme and that the funding has been secured for the North East to recruit up to 100 international GPs.

27.3 Delivery of the programme in the North East is now underway. The recruitment model involves first interviews conducted by Skype and second interviews that take place over a couple of days in the North East. Linked to the North East model in the last quarter there have been 2 First Skype Interviews, 2 Second Face to Face interviews in Newcastle and 3 introductory calls for candidates yet to completed the language competency exams.

27.4 Mrs Greaves advised that the project is now underway and candidates are progressing through the recruitment process. Mrs Greaves informed the committees that whilst the numbers were quite low it was important to be aware that the programme has only recently commenced. Mrs Hawkins stressed the importance of ensuring the region was publicised for potential candidates. Mrs Greaves assured the committees that work was ongoing alongside Mrs Foster from the LMC in ensuring that the area has a regional focus. Mrs Greaves praised Mrs Foster for being instrumental in this.

27.5 The Chair asked the timeframe before these GPs are in post. Mrs Greaves advised that the process when implemented elsewhere tends to take 18 months to 2 years but it depends on the GP practice.

The Primary Care Committees NOTED the Quarterly GP International Recruitment update

PC/28/18 Any other Business

28.1 No further business was discussed at the meeting.

PC/29/18 Date and Time of Next Meeting

29.1 The next meeting is scheduled to take place on Tuesday 13^h November at 2.00pm, In the Boardroom, Billingham Health Centre, TS23 2LA

Signed: Date:

Mr Andie Mackay
Chair of the Darlington Primary Care Commissioning Committee

Signed: Date:

Mrs Hilary Thompson
Chair of the Hartlepool and Stockton Primary Care Commissioning Committee

NHS Hartlepool and Stockton-on-Tees CCG and NHS Darlington CCG PCCC Meeting In-Common In-Committee

Updated 6.11.2018

Action number	Date of meeting	Subject	Action	Due date	Comments	Date reviewed	Status
PC/1/18	9.10.18	Annual Cycle of Business Mrs Greaves advised that she would liaise with the Committee Secretary to ensure the information is correct and any corrections made be accurate. The Chair requested that this be represented to the committees at the next meeting.	Sue Greaves / Scott Devlin	9.10.18			Open
PC/2/18	9.10.18	Terms of Reference Mrs Bailey informed the committees that if the membership is the same there was potential for Dr O'Brien to aid in the quoracy due to being an unconflicted clinician but advised that this would need to be checked in relation to Dr O'Brien retaining his Chief Clinical Officer status for the 5 collaborating CCGs or if this only applied to North Durham CCG. Mrs Greaves would discuss this with Mrs Bailey	Nicola Bailey / Sue Greaves	9.10.18			Open
PC/3/18	9.10.18	Primary Care Finance Update Mrs Hawkins commented that there have been a number of investments in Primary Care in 2018/2019 and assured the committees that continued investment is planned for 2018/2019. Mrs Hawkins advised that an overview in relation to the five year forward view would be brought to the committees looking at planned investments	Karen Hawkins	9.10.18			Open



Darlington
Clinical Commissioning Group



**Hartlepool and
Stockton-on-Tees**
Clinical Commissioning Group

**NHS Darlington Clinical Commissioning Group and NHS Hartlepool and
Stockton-on-Tees Clinical Commissioning Group
Primary Care Committee In Common**

Public

Agenda Item: 2.3

13.11.2018

Title	Primary Care Investment Summary		
Purpose	Approval <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>
Responsible CCG Member / Lead	Mrs Karen Hawkins, Director of Commissioning & Transformation		
Author of Report	Mrs Sue Greaves, Head of Primary Care Commissioning & Strategy		
Recommendation(s)	The Primary Care Committee is asked to note the investment made into primary care during 2018/19; the pause on uncommitted investment this year and the investment		
Executive Summary	<p>Due to the very challenging financial position of both CCGs in 2017/18, some very difficult measures were introduced to try and ensure financial balance.</p> <p>Although these measures were successful in 2017/18, the financial position at Month 6 [September 2018] is forecasting a year-end financial gap of:</p> <ul style="list-style-type: none"> • £7.1m for HaST • £1.5m for Darlington <p>Unlike last year, it is not anticipated that the plans currently in place will secure the predicted savings to ensure financial balance.</p> <p>To mitigate against further financial pressure this year, the CCGs have reviewed all uncommitted investments on an individual basis, and made the difficult decision to pause a number of schemes, including some schemes in primary care, with a view to reinvesting should the financial position improve by Month 9 [December 2018].</p>		

	<p>All practices across Darlington, Hartlepool and Stockton have been advised of this suspension in uncommitted investment; and assured that schemes currently commissioned and provided by practices and/or the GP Federation[s]; and schemes to support the ongoing transformation of primary care for which the CCG has attracted national funding, will not be affected.</p> <p>The tables in Appendix 1 and 2 outline the level of investment in primary care this year; together with the projected investment in 2019/20 from the schemes suspended this year.</p>
Does this report provide evidence of assurance for the Assurance Framework and / or mitigate risk included on the CCG's Risk Register?	Yes
Declarations of interest, gifts & hospitality and if applicable how are these managed	N/A
Has an Equality Analysis been completed?	An equality analysis was not required for the completion of this paper.

Objectives	Darlington Tick	HaST Tick
1. To be well-led and governed ensuring continuous development of the CCG, enabling the CCG to deliver its statutory functions including engagement with patients and the wider public and ensuring that all member practices have the opportunity to actively engage with, and influence, the work of the CCG	<input type="checkbox"/>	<input type="checkbox"/>
2. Ensure measurable improvement in the quality and safety of the services that we commission including performance of services and the experiences of those who use them including delivery of Constitutional standards.	<input type="checkbox"/>	<input type="checkbox"/>
3. Delivery of the CCG's delegated functions including joint commissioning of primary care and GPIT, whilst exploring and preparing for further opportunities.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4. Deliver financial balance including the 1% surplus and delivery of value for money savings to enable the CCG to reinvest to deliver our strategic plans.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5. Deliver innovative and new models of care, aspiring to maximise provision in a community setting where possible and providing the best possible hospital services where necessary.	<input type="checkbox"/>	<input type="checkbox"/>
6. Identify commissioning opportunities and working in collaboration with partners, including local health and care providers and the voluntary sector to improve the health and wellbeing of patients and communities and to reduce health inequalities.	<input type="checkbox"/>	<input type="checkbox"/>
7. Demonstrate system leadership across the health and social care economy.	<input type="checkbox"/>	<input type="checkbox"/>
Other Committees/Meetings where this report has been presented	<i>None</i>	
Does this need to be reported to another Committee/Meeting?	<i>No</i>	

NHS HARTLEPOOL AND STOCKTON-ON-TEES CCG

1. 2018/19 New investments to support the transformation agenda

Scheme	2018/19 Funding	Funding Source	Status
E-consultations	<i>£179,000 to cover up to a 3 year pilot</i>	NHSE	<ul style="list-style-type: none"> • The CCG has signed a regional contract for the license • 17 practices going live in October • Practices have been incentivised (£1,000 per practice) to embed new ways of working linked to e-consultations • A communications and marketing plan has been developed and agreed to support the roll-out of the new service • We welcome all remaining practices to consider trialling this opportunity
GP Extended Access Scheme	<i>£1,094,823</i>	NHSE	<ul style="list-style-type: none"> • The GP extended access service is currently being delivered by the GP Federation from 3 hub locations (central Hartlepool, central Stockton and Ingleby Barwick), providing weekday evening and weekend provision to 100% of the population • Current contract expires at the end of March 2019 • Service currently re-procuring the service to ensure continued availability to patients whilst ensuring quality, value for money and equity of access is maintained
	<i>£100,000</i>	NHSE	<ul style="list-style-type: none"> • Funding to support additional prescribing costs for the GP extended access service
SMS Text Messaging	<i>£34,483</i>	NHSE	<ul style="list-style-type: none"> • Providing practices with text messaging functionality to enable improved communications with patients around appointment reminders, requests to contact the surgery and allows practices to promote new services (e.g. e-consultations, flu clinics) which may have a positive impact on reducing DNAs and is one of the 10 High Impact Actions in the GPFV
Accelerated flu	<i>£30,000</i>	NHSE	<ul style="list-style-type: none"> • To improve the uptake of seasonal flu vaccination for patients in care homes, patients with learning disabilities
Training for Care Navigation and Active Signposting	<i>£115,400</i>	NHSE	<ul style="list-style-type: none"> • Building on training undertaken in 2017/18 where 267 staff were trained in Active Signposting and 90 in correspondence management • Task and finish approach to the next stage of this programme of work being established, including:- <ul style="list-style-type: none"> • Mop-up training for those who have not yet undertaken care navigation training and/or

			<p>correspondence management training;</p> <ul style="list-style-type: none"> • Identifying an initial 5 external services to navigate to and developing templates in clinical systems to allow staff to gather information about the range of services that patients access most frequently, to support future commissioning intentions
GP Resilience Programme	£50,000	NHSE	<ul style="list-style-type: none"> • Successful CCG and H&SH bid • Both H&SH and the CCG will be working with practices to identify opportunities for practices to work at scale and to progress the collaboration and integration agenda • To date two events have been held with practices to commence scoping this work
Spirometry training	£57,000	NHSE	<ul style="list-style-type: none"> • To support practices to meet the ARTP training standards for spirometry the CCG is working with H&SH to arrange training and appropriate mentorship
Training and education via H&SH	£148,574	CCG	<ul style="list-style-type: none"> • The CCG has invested 50p per head of population with H&SH to centrally co-ordinate training and education into general practice in addition to the CCG funded Time-outs • The CCG will be working with the federation to ensure the sessions align to the requirements of general practice but also the wider strategic direction in line with GPFV
Footsteps	£78,000	NHSE [Future in Mind]	<ul style="list-style-type: none"> • 12-month pilot commenced in September 2018 based in Eaglescliffe Medical Practice, covering patients living in Eaglescliffe, Yarm and Thornaby • Pilot to improve early intervention for childrens emotional health and wellbeing • Outcome of the review to inform future commissioning model
Winter Indemnity Scheme	£10,000,000 [Nationally]	NHSE	<ul style="list-style-type: none"> • 4th year of national scheme to run 1 October 2018 – 31 March 2019 to fund GP professional indemnity cover for providing additional GP hours • Letters been sent to practices by NHSE outlining scheme
International GP Recruitment	£0	CCG	<ul style="list-style-type: none"> • CCG management resource to support regional NHS England IGPR programme

2. Continued investments in 2018/19

Scheme	2018/19 Funding	Funding Source	Commissioning Plan
Anticoagulation	£439,572	CCG	<ul style="list-style-type: none"> The CCG has continued to commission general practices and H&SH to undertake level 4 anticoagulation dosing and monitoring service. This service is currently commissioned until 31st March 2019
Near Patient Testing/Shared Care	£144,615	CCG	<ul style="list-style-type: none"> The CCG has continued to commission general practices to undertake shared care. This service is currently commissioned until 31st March 2019
Practice Enhanced Treatment Services [PETS]	£466,063	CCG	<ul style="list-style-type: none"> The CCG has continued to commission general practices to undertake a suite of enhanced treatments. This service is currently commissioned until 31st March 2019
Asylum Seeker LES	£143,000	CCG	<ul style="list-style-type: none"> This scheme is available to practices with more than 20 asylum seeker patients registered. A payment of £150 is made in the first year of registration and is paid in recognition of the additional work required to ensure all relevant health screening, vaccinations, tests and ongoing treatments are appropriately managed
Care Co-ordinator Scheme	£640,000	Local A&E Delivery Board	<ul style="list-style-type: none"> Provided by the GP Federation this scheme provides support to individuals identified as moderately frail/ frail to identify what support they need to better manage their own condition and would benefit from additional support. The scheme is funded non recurrently and a full evaluation is to be undertaken to determine future commissioning intentions
Training and education – Time outs and Clinical Reference Groups	£55,586	CCG	<p>CRG - Providing member practices with the opportunity to engage with the development of new services and schemes and provide clinical input into commissioning decisions. The funding covers attendance of one GP and one nurse per practice and venue costs</p> <p>Time Outs – Providing member practices with the opportunity to participate in education and training events from internal and external providers. The funding covers venue costs</p>
Clinical cover for Time-Outs	£18,400	CCG	<ul style="list-style-type: none"> Clinical cover provided by H&SH to allow all practices an equal opportunity to attend Time Out sessions in core hours
Minor Surgery	£27,648	CCG	<ul style="list-style-type: none"> The CCG has continued to commission minor

			surgery from Dr Thakur at Headland Surgery. This service is currently commissioned until 31st March 2019
Directed enhanced services	<i>£854,641</i>	CCG	<ul style="list-style-type: none"> The CCG has continued to commission practices to provide extended hours, learning disability registration and health checks, minor surgery and the special allocation scheme [SAS]

3. Uncommitted Investment Postponed to 2019/2020

Scheme	2019/20 Funding Identified	Funding Source	Commissioning Plan
GP and Nurse Career Start Programmes	<i>£380,500</i> over 2 years	CCG	<ul style="list-style-type: none"> The CCG will work with H&SH and CLMC to further enhance the existing Florence Scheme and to establish a GP career start programme in order to address the ongoing workforce challenges and support the development of the primary care workforce
PMS Premium	<i>£308,000</i>	CCG	<ul style="list-style-type: none"> The CCG will develop a scheme to re-invest the PMS premium money in 2019/20 by combining together the PETS and shared care specifications along with additional criteria to form a COMPACT agreement which will be offered out to all practices
Transformation	<i>£614,694</i>	CCG	<ul style="list-style-type: none"> The CCG, working with the Federation and GP practices, will develop transformational schemes to support the development of primary care at scale and collaborative and integrated working across health and social care and across traditional organisational boundaries

NHS DARLINGTON CCG

1. New investments in 2018/19

Scheme	2018/19 Funding	Funding source	Status
E-consultations	<i>£65,000 to cover up to a 3 year pilot</i>	NHSE	<ul style="list-style-type: none"> • The CCG has signed a regional contract for the license • 8 practices going live in Sept/ Oct • Practices have been incentivised (£1,000 per practice) to embed new ways of working linked to e-consultations • A communications and marketing plan has been developed and agreed to support the roll-out of the new service • We welcome all remaining practices to consider trialling this opportunity
Extended GP Access Scheme	<i>£517,000</i>	NHSE	<ul style="list-style-type: none"> • An extended access service is currently being delivered by the PHD [GP Federation] from 1 hub location (Doctor Piper House), providing evening and weekend provision to 100% of the population. • The existing contract is due to expire in March 2019 • Service currently re-procuring the service to ensure continued availability to patients whilst ensuring quality, value for money and equity of access is maintained • Including a budget allocation for prescribing
SMS Text Messaging	<i>£12,000</i>	NHSE	<ul style="list-style-type: none"> • Providing practices with text messaging functionality to enable improved communications with patients around appointment reminders, requests to contact the surgery and allows practices to promote new services (e.g. e-consultations, flu clinics) which may have a positive impact on reducing DNAs and is one of the 10 High Impact Actions in the GPFV
Winter planning	<i>£10,000</i>	NHSE	<ul style="list-style-type: none"> • To support winter planning across Darlington to increase primary care access for patients
Training for Care Navigation and Active Signposting	<i>£18,400 over 2 years</i>		<ul style="list-style-type: none"> • Building on training undertaken in 2017/18 where 89 staff were trained in Active Signposting • Task and finish approach to the next stage of this programme of work being established, including:- <ul style="list-style-type: none"> ○ Mop-up training for those who have not yet undertaken care navigation training and/or correspondence management training; ○ Identifying an initial 5 external services to

			navigate to and developing templates in clinical systems to allow staff to gather information about the range of services that patients access most frequently, to support future commissioning intentions
Spirometry training	£19,500	NHSE	<ul style="list-style-type: none"> To support practices to meet the ARTP training standards for spirometry the CCG is developing a training and mentorship plan
Training and education via PHD [Federation] and clinical cover	£54,256	CCG	<ul style="list-style-type: none"> The CCG has invested 50p per head of population to PHD to centrally co-ordinate an additional 8 training and education sessions into general practice in addition to the 4 CCG funded Time-outs The Federation are also funded to provide clinical cover for all 12 sessions [8 PLTs and 4 CCG Time Outs] through this funding The CCG continues to work with the federation to ensure the sessions align to the requirements of general practice but also the wider strategic direction in line with GPFV
Wellbeing Facilitators	£185,000	Local Authority	<ul style="list-style-type: none"> Delivered by the Federation this scheme which will actively support moderately frail people to manage their conditions more expertly through social prescribing and self-care routes, enabling them to remain at home and reducing the risk of unplanned hospital admissions
Care Home MDT	£90,000	Better Care Fund	<ul style="list-style-type: none"> The GP Federation has recently commenced a Care Home Project which provides enhanced support by bringing together the different professionals whose help the resident may need The remit of the service aims to address the specific additional primary healthcare needs of residents living in nursing and residential care homes, recognising the benefits of working in partnership with the home, acute and community services, and the additional input required from Primary Care to ensure the highest quality of care and to avoid unnecessary hospital admissions
International GP Recruitment	£0	CCG	<ul style="list-style-type: none"> CCG management resource to support regional NHS England IGPR programme

2. Continued investments in 2018/19

Scheme	2018/19 Funding	Funding source	Commissioning Plan
COMPACT Agreement	£654,935	CCG	<ul style="list-style-type: none"> Following the mandate given to PHD by practices, a new COMPACT Agreement has been reached to utilise PMS premium re-investments for basket of services, DMARDS and IUS/IUD
Training and education – Time Outs	£6,000	CCG	<ul style="list-style-type: none"> Providing member practices with the opportunity to participate in education and training events from internal and external providers. The funding covers venue costs
DVT pathway	£24,150	CCG	<ul style="list-style-type: none"> The CCG has continued to commission a DVT pathway with general practices. The current contracts are due to expire 31st March 2019
Directed enhanced services	£398,820	CCG	<ul style="list-style-type: none"> The CCG has continued to commission practices to provide extended hours, learning disability registration and health checks along with minor surgery

3. Uncommitted Investment Postponed to 2019/2020

Scheme	2019/20 anticipated costs	Funding Source	Commissioning Plan
PMS Premium - Transformation	£196,884 in 2019/20 £449,837 in 2020/21	CCG	<p>The CCG continues to build upon the development of collaborative and integrated working across health and social care, across traditional organisational boundaries to ensure patients receive the right care, first time and in the most convenient location in the community, based around populations of 30-50,000</p> <p>Practices will be invited to develop and submit ideas on how funding could be utilised to support practices to work in new ways (either in individual practices, at hub or locality level) and sit within the context of new models of care, ensuring alignment to GPFV priorities of care re-design, workforce, workload or infrastructure</p> <p>The CCG is currently establishing the process to</p>
Transformation	£129,997		

			ensure that any schemes submitted can be carefully considered in terms of outcomes, how impact will be measured, and how schemes can potentially be mobilised at scale and pace so that schemes can be implemented within quarter 1 of 19/20
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**NHS Darlington Clinical Commissioning Group and
Hartlepool and Stockton-on-Tees Clinical Commissioning Group
Primary Care Commissioning Committee**

**Public
Agenda Item: 2.4**

13.11.2018

Title	Primary Care finance report Month 6 2018		
Purpose	Approval <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>
Responsible CCG Member / Lead	Mr Graeme Niven, Chief Finance Officer		
Author of Report	Ms Hannah Herron, Finance Manager (NHS England)		
Recommendation(s)	Not applicable – For information only		
Executive Summary	This report outlines the financial position for both CCG's at Month 6 of 2018/19 financial year.		
Has an Equality Analysis been completed?	Not applicable		
Does this report provide evidence of assurance for the Assurance Framework and / or mitigate risk included on the CCG's Risk Register?	Yes		
Declarations of interest, gifts & hospitality and if applicable how are these managed	N/A		
Has an Equality Analysis been completed?	An equality analysis was not required for the completion of this paper.		
Attachments			

Objectives	Darlington Tick	HaST Tick
1. To be well-led and governed ensuring continuous development of the CCG, enabling the CCG to deliver its statutory functions including engagement with patients and the wider public and ensuring that all member practices have the opportunity to actively engage with, and influence, the work of the CCG	<input type="checkbox"/>	<input type="checkbox"/>
2. Ensure measurable improvement in the quality and safety of the services that we commission including performance of services and the experiences of those who use them including delivery of Constitutional standards.	<input type="checkbox"/>	<input type="checkbox"/>
3. Delivery of the CCG's delegated functions including joint commissioning of primary care and GPIT, whilst exploring and preparing for further opportunities.	<input type="checkbox"/>	<input type="checkbox"/>
4. Deliver financial balance including the 1% surplus and delivery of value for money savings to enable the CCG to reinvest to deliver our strategic plans.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5. Deliver innovative and new models of care, aspiring to maximise provision in a community setting where possible and providing the best possible hospital services where necessary.	<input type="checkbox"/>	<input type="checkbox"/>
6. Identify commissioning opportunities and working in collaboration with partners, including local health and care providers and the voluntary sector to improve the health and wellbeing of patients and communities and to reduce health inequalities.	<input type="checkbox"/>	<input type="checkbox"/>
7. Demonstrate system leadership across the health and social care economy.	<input type="checkbox"/>	<input type="checkbox"/>
Other Committees/Meetings where this report has been presented	<i>Please specify</i>	
Does this need to be reported to another Committee/Meeting?	<i>Please specify</i>	

Hartlepool & Stockton CCG

	Position to Date			Forecast Outturn			Worst Case
	YTD Budget	Total YTD Actual	YTD Variance (Under)/Overspend	Annual Budget	Total Forecast Outturn	Forecast Variance (Under)/Overspend	Variance (Under) / Overspend
	£000	£000	£000	£000	£000	£000	£000
2018-19 Contract Position							
GMS	13,336	13,336	0	26,671	26,671	0	0
PMS	220	220	0	440	440	0	7
Other List Based Services (APMS included)	405	405	0	810	810	0	8
QOF	2,133	2,133	0	4,267	4,267	0	0
Enhanced Services	739	757	18	1,479	1,514	35	37
Premises Cost Reimbursement	2,806	2,791	(15)	5,613	5,578	(35)	(95)
Other Premises Cost	0	0	0	0	0	0	0
Dispensing Prescribing Drs	178	178	0	357	357	0	0
Other GP Services	462	448	(14)	924	895	(29)	6
Reserves (Delegated Primary Care)	0	0	0	0	0	0	0
Total 2018-19 Contract	20,280	20,268	(12)	40,561	40,532	(29)	(37)
2017-18 Impact	0	(107)	(107)	0	(107)	(107)	0
QIPP & FRP Actions	0	0	0	0	0	0	0
Total Delegated Commissioning	20,280	20,160	(119)	40,561	40,424	(137)	(37)

Overview

Currently showing a underspend of £137k due to the release of prior year accruals not realised on premises and enhanced services

Risk

A 1% uplift has been applied to the sickness & maternity payments which has also been funded in the above budgets however at the end of 17/18 we were seeing increased activity on this budget and there is a risk of additional increased costs for 18/19

Mitigating Actions

Monthly meetings are held with NHS England to review all expenditure positions. Monthly review of all schemes.

Heads up

No further information available that would alter the reported position at present.

Darlington CCG

	Position to Date			Forecast Outturn			Worst Case
	YTD Budget	Total YTD Actual	YTD Variance (Under)/Overspend	Annual Budget	Total Forecast Outturn	Forecast Variance (Under)/Overspend	Variance (Under) / Overspend
	£000	£000	£000	£000	£000	£000	£000
2018-19 Contract Position							
GMS	4,802	4,819	18	9,604	9,639	35	60
PMS	207	207	0	414	414	0	4
Other List Based Services (APMS included)	0	0	0	0	0	0	0
QOF	854	854	0	1,707	1,707	0	0
Enhanced Services	198	207	9	396	415	19	11
Premises Cost Reimbursement	520	520	0	1,039	1,039	0	18
Other Premises Cost	0	0	0	0	0	0	0
Dispensing Prescribing Drs	97	97	0	195	195	0	2
Other GP Services	184	171	(13)	368	342	(27)	(4)
Compact Agreement : NES IUCD	9	9	0	19	19	0	2
Compact Agreement : PMS Compact & DMARDS	320	320	0	640	640	0	0
Compact Agreement : PMS Freed Up Monies	32	14	(18)	64	28	(36)	(36)
Reserves (Delegated Primary Care)	0	0	0	56	83	27	27
Total 2018-19 Contract	7,223	7,219	(4)	14,502	14,520	18	83
2017-18 Impact	0	(18)	(18)	0	(18)	(18)	0
QIPP & FRP Actions	0	0	0	0	0	0	0
Total Delegated Commissioning	7,223	7,201	(22)	14,502	14,502	(0)	83

Overview

The overspend on GMS is due to the increased uplift on global sum (£88.96) and caused a £35k pressure which has been offset by a reduction on the PMS transition funding. The £83k of reserves showing above has arisen due to the funding for Indemnity costs not being required at the original planned level.

Risk

A 1% uplift has been applied to the sickness & maternity payments which has also been funded in the above budgets however at the end of 17/18 we were seeing increased activity on this budget and there is a risk of additional increased costs for 18/19

Mitigating Actions

Monthly meetings are held with NHS England to review all expenditure positions. Monthly review of all schemes.

Heads up

No further information available that would alter the reported position at present.

**Draft Minutes of the NHS Hartlepool and Stockton-on-Tees Clinical Commissioning Group
Primary Care Commissioning Committee In-common**

In Public

**Held on Tuesday 9th October 2018 at 2.00pm
In the Ground Floor Meeting Rooms 1&2, Dr Piper House, Darlington, DL3 6JL**

Present – Hartlepool & Stockton-on-Tees CCG

Mrs Hilary Thompson (Chair)	Lay Member – Patient and Public Involvement,
Mr Andie Mackay	Lay Member – Finance
Mrs Nicola Bailey	Chief Officer
Mr Graeme Niven	Chief Finance Officer
Mrs Karen Hawkins	Director of Commissioning and Transformation
Ms Jean Golightly	Director of Nursing and Quality

The meeting was quorate

In Attendance

Mrs Jennifer Long	Primary Care Assistant Contracts Manager - NHSE
Ms Hannah Herron	Finance Manager - NHSE
Mrs Emma Joyeux	Commissioning Lead – Primary Care - HaST & Darlington CCG
Mrs Sue Greaves	Head of Primary Care Commissioning & Strategy HaST & Darlington CCG
Mr Scott Devlin	Committee Secretary (Minute Taker)

Members of the Public Attending

Mr Alex Metcalfe	Democracy Journalist – Evening Gazette
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PC/9/18 Apologies for Absence

9.1 Apologies were received from:-

Dr Neil O'Brien – Chief Clinical Officer (Accountable Officer)
Dr Saleem Hassan – Locality Lead – Stockton (HaST CCG)
Dr Nick Timlin – Locality Lead – Hartlepool (HaST CCG)

PC/10/18 Pre-critique of the Primary Care Commissioning Committee meeting

10.1 The Chair advised that the only item on the agenda is to approve the minutes of the meeting held on 11th September 2018.

PC/11/18 Unconfirmed minutes of the NHS Hartlepool and Stockton-on-Tees CCG Primary Care Commissioning Committee (Public) meeting held on Tuesday 11th September 2018.

The HaST Primary Care Committee APPROVED the minutes of the meeting held on Tuesday 11th September as a true record

PC/12/18 Date and Time of Next Meeting

12.1 The next meeting is scheduled to take place on Tuesday 13th November at 2.00pm, In the Boardroom, Billingham Health Centre, TS23 2LA

Signed: Date:

Mrs Hilary Thompson
Chair of the Hartlepool and Stockton Primary Care Commissioning Committee

Hartlepool and Stockton-on-Tees 'Public' PCCCGC Action Log

Updated 6.11.2018

Action number	Date of meeting	Subject	Action	Responsible officer	Due date	Comments	Date reviewed	Status
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Darlington

Clinical Commissioning Group

Draft Minutes of the NHS Darlington Clinical Commissioning Group Primary Care Commissioning Committee

In Public

Held on Tuesday 9th October 2018 at 2.00pm
In the Ground Floor Meeting Rooms 1&2, Dr Piper House, Darlington, DL3 6JL

Present – Darlington CCG

Mr Andie Mackay (Chair)	Lay Member - Finance
Mrs Nicola Bailey	Chief Officer
Mr Graeme Niven	Chief Finance Officer
Mrs Karen Hawkins	Director of Commissioning and Transformation

The meeting was not quorate

In Attendance

Mrs Jennifer Long	Primary Care Assistant Contracts Manager - NHSE
Ms Hannah Herron	Finance Manager - NHSE
Mrs Emma Joyeux	Commissioning Lead – Primary Care - HaST & Darlington CCG
Mrs Sue Greaves	Head of Primary Care Commissioning & Strategy - HaST & Darlington CCG
Mrs Hilary Thompson	Lay Member – Patient and Public Involvement
Mr Scott Devlin	Committee Secretary (Minute Taker)

Members of the Public Attending

Mr Alex Metcalfe	Democracy Journalist – Evening Gazette
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PC/11/18 Apologies for Absence

11.1 Apologies were received from:-

Dr Neil O'Brien – Chief Clinical Officer (Accountable Officer)
Dr Angela Galloway – Secondary Care Doctor (Darlington CCG)

Mrs Michelle Thompson – Lay Member – Patient and Public Involvement, (Darlington CCG)
Dr Richard Harker – Locality Lead (Darlington CCG)
Mrs Diane Murphy – Director of Nursing and Quality (Darlington CCG)

PC/12/18 Pre-critique of the Primary Care Commissioning Committee meeting

12.1 The Chair advised that the meeting is not quorate but the only item on the agenda is an update for information purposes and to approve the minutes of the last meeting.

PC/13/18 Unconfirmed minutes of the NHS Darlington CCG Primary Care Commissioning Committee (Public) meeting held on Tuesday 11th September 2018.

13.1 The minutes were APPROVED with the following amendments:

13.2 To amend the date from the 9th September to the 11th September.

PC/14/18 St Georges Practice Update

14.1 Mr Niven provided an update on St Georges Medical Practice

14.2 St Georges Medical Practice are currently in a temporary modular building on the Middleton Hall site, whilst the permanent premises is developed. There have been previous issues regarding the commitment to the development of a new permanent premise from the GP Practice that has been reported to both CCG Executive and the Primary Care Committee.

14.3 At the last working group meeting for the development, Dr Holmes gave the solid commitment from the Practice that they are on board with the development and will work with the CCG and Community Ventures Ltd in the development of the new Primary Care facility.

14.4 Middleton Hall were previously going to develop the building on their site, however, they recognised their lack of experience in building a Primary Care facility and established a relationship with Community Ventures Ltd (CVL) to take the project forward. CVL have built numerous Primary Care facilities both in the CCG's locality and across the North East. CVL will buy the land from Middleton Hall and lead the development going forward.

14.5 Next steps are for CVL to produce a business case working alongside St George's Medical Practice to come to the CCG for approval. This should be received before the end of December 2018. The presumption is to begin building work by April 2019.

Darlington Primary Care Committee NOTED the update

PC/15/18 Post-critique of the Primary Care Commissioning Committee meeting

15.1 The Chair thanked attendees for their attendance and input throughout the meeting.

PC/16/18 Date and Time of Next Meeting

16.1 The next meeting is scheduled to take place on Tuesday 13th November at 2.00pm, In the Boardroom, Billingham Health Centre, TS23 2LA

Signed: Date:

Mr Andie Mackay
Chair of the Darlington Primary Care Commissioning Committee

Darlington CCG 'Public' PCCC Action Log

Updated 6.11.2018

Action number	Date of meeting	Subject	Action	Responsible officer	Due date	Comments	Date reviewed	Status
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